# Project submission form

## General information

* Project title (French):
* Project title (English):
* Principal researcher:

Research Team Composition

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Last name** | **First name** | **Title** | **Affiliated institution** | **Strategic cluster(s) FRQ** |
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|  |  |  |  |  |
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|  |  |  |  |  |

* Collaborators (if applicable):
* Project Duration: (max. 18 months, or 24 months with MITACS funding)
* Requested Amount: (maximum $30,000)

## Project summary (max. 1 page)

*Provide a concise summary of the project in French and English. This summary may be used for public communication purposes.*

## Project description (max. 2 pages)

* Context and problem statement:
* Objectives:
* Methodology and implementation plan:
* Projected timeline: (Ex. Gantt chart, table below)

|  |  |  |
| --- | --- | --- |
| **Objectives** | **Activities** | **Timeline** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## Team members

*Detail the names, affiliations, and expertise of the involved researchers. Explain how their skills complement each other and are essential for the success of the project.*

## Expected results and short- and medium-term perspectives (max. 1 page)

*Describe the expected results for end-users and the projected development perspectives for the biofood industry in Quebec in the short and medium term.*

## Knowledge mobilization plan (max. 1 page)

*Define the end-users of the project, specify the dissemination strategies for the results, and outline the planned actions to mobilize knowledge among end-users.*

## Detailes budget and justification funds (max. 1 page)

*Provide a detailed budget, justifying the requested expenses in relation to the project objectives. Specify the distribution of funds among team members, if applicable.*

## Salary costs

*Please add lines as needed.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name** | **Role in the project** | **Remuneration rate** | **Frequency** | **Number of units** | **Total** | **Number of work hours/day** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Salary costs total** |  |  |  |  |  |  |

## Subcontracting costs

*Please add lines as needed.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Subcontractor name** | **Task** | **Remuneration rate** | **Frequency** | **Number of units** | **Total** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total** |  |  |  |  |  |

## Travel expenses

*Please add lines as needed.*

|  |  |
| --- | --- |
| **Description** | **Costs** |
|  |  |
|  |  |
|  |  |
| **Total** |  |

## Other costs

*Please add lines as needed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **$/unit** | **Number of units** | **Costs** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total** |  |  |  |

## Project cost summary

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Expenses** | **Total cost** | **Pôle bioalimentaire** | **Other funding source** | **Other funding source** |
| Salary costs |  |  |  |  |
| Subcontracting costs |  |  |  |  |
| Travel expenses |  |  |  |  |
| Other costs |  |  |  |  |
| **Coût total du projet** |  |  |  |  |

## Curriculum Vitae (attached)

*Include the CVs of researchers involved in the project.*

## Submission of the application

* Deadline: March 31, 2025
* Email: pole@inaf.ulaval.ca
* Email Subject: "Submission for the AI Project Call"